

Client Name

Contact Information

Summary of Qualifications

As a licensed teacher of elementary and middle school STEM subjects, I have extensive experience providing instruction in both in-person and remote environments. I work with my students to help them achieve success with STEM skills by utilizing a data-driven approach to differentiated learning. I am skilled in Excel, from which I derive insights that inform my pedagogical approach. My side gig as an online travel agent has provided me with excellent customer relationship management experience based on high rates of client retention and satisfaction. By leveraging the skills acquired as an educator and in client relationship management, I am well-suited to a career as an Educational Consultant or Client Success Manager in EdTech.

Professional Experience

Math Teacher 2021 - present

XXXXX Online Preparatory School

- Provide remote math instruction to middle school students, differentiating instruction based on students' needs via online platforms
- Create virtual classrooms in Google Slides and Powerpoint
- Incorporated data-driven insights derived from student demographics, test results & assignment grading to develop lessons to address lesson planning, using Excel filters to organize data
- Collaborated with learning coaches to track success against established goals

XXXXX Travel Agency 2019 - present

Travel Advisor

- Consult with clients to plan complex domestic & global travel
- Develop long-term client relationships that drive retention & upsell opportunities

XXX Virtual Academy 2016 - 2018

Math, Science & Social Studies Teacher

- Provided instruction in science, social studies, & math in a virtual setting
 - Developed differentiated lessons based on standardized test sources to customize curriculum
- Additional in-person teaching experience at multiple level schools throughout Texas

Certifications

XX State Teacher Certification: Generalist

Software

MS Office: Advanced Excel, Word, PowerPoint; Blackboard; Google Meets; Google Classroom; Newrow; SMART Board

XXXXX University

B.S. - Interdisciplinary Studies